



WORK INSTRUCTION

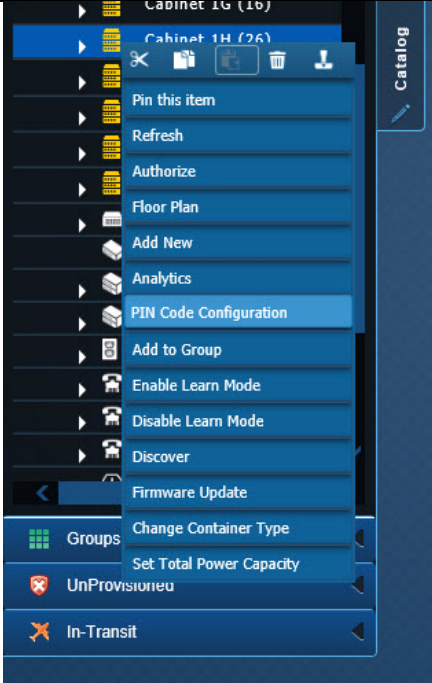
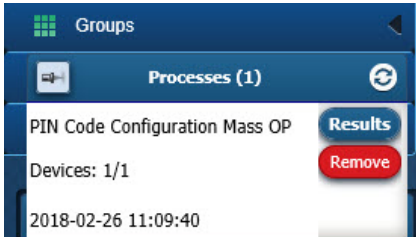
Configure Gateway PIN Codes with Expiration Dates

Applies to:	Gateway PIN Codes in SmartZone
Objective:	Set Gateway PIN Codes with expiration dates for technicians
Documentation Reference:	SmartZone DCIM User Manual
Pre-Requisites:	SmartZone software (Release 7.1.4 or later), EPA126 and/or EPA064 Gateways

Description

Ability to add, modify or delete user PIN codes with expiration dates for one or multiple cabinets.

Add a User to the Gateway

Step	Instruction	Graphic	Result
1	Right-click a cabinet from the Location Tree and select PIN Code Configuration .		The Pin Code Configuration process runs.
2	Under Processes, click Results .		All the users with PIN codes for the gateway display.

3

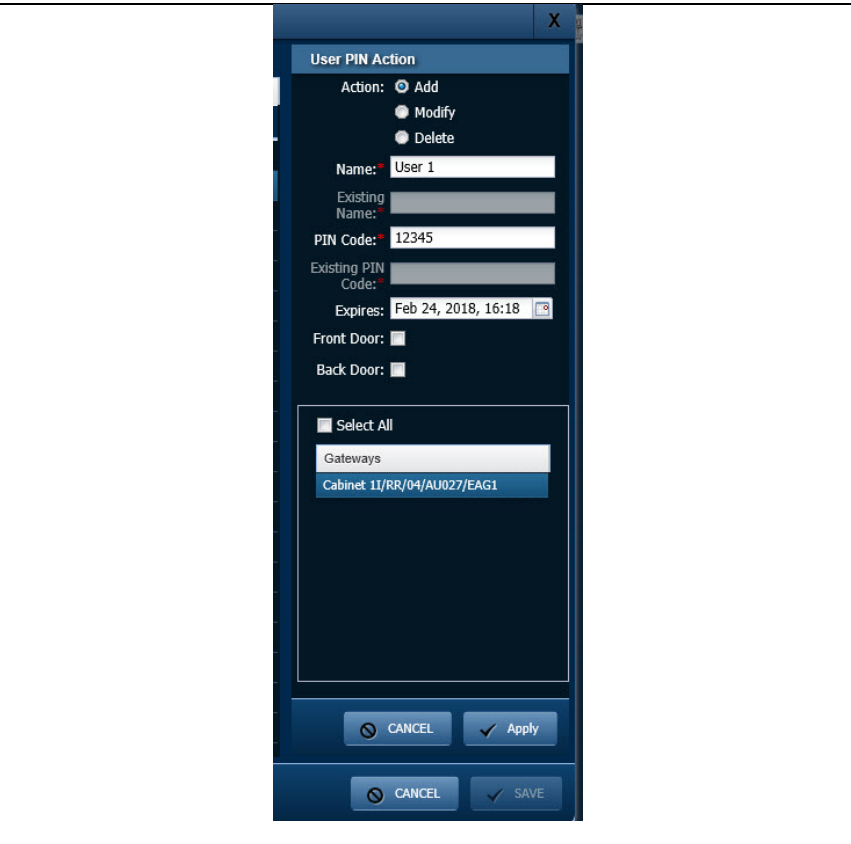
To add a user, select **Add** under User PIN Action.



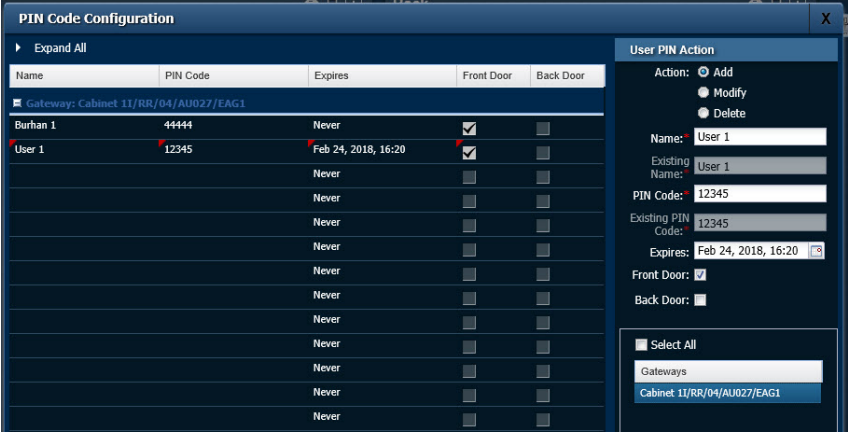
User PIN Code Actions are enabled.

4

Enter the Name, PIN code, Expiration date and time, Front or Back cabinet door, and chosen gateway.



Your configuration settings are ready to be applied.

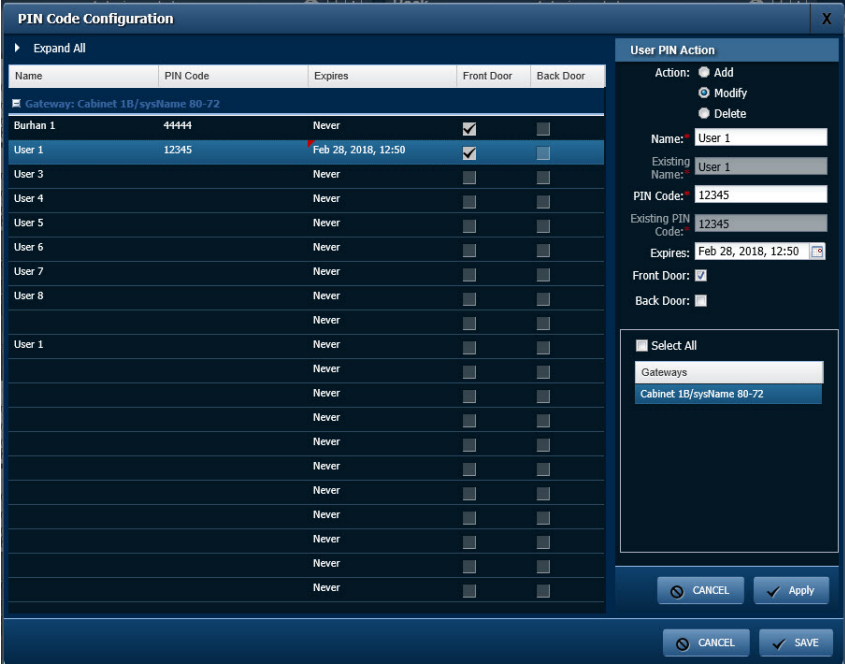
5	<p>Select Apply.</p> <p>NOTE: If you click Apply multiple times, multiple copies of the user and PIN code will be written to the gateway</p>		The new user will display.
6	Press Save.		The new user is saved to the gateway.
End of Steps			

End State

A gateway PIN code is created successfully with the desired expiration time.

Modify PIN Codes in a Gateway

1	Right-click a desired gateway from the location tree.	 A screenshot of a software interface showing a context menu for a gateway. The menu items are: Pin this item, Refresh, Authorize, Manage, Analytics, Sensors Repoll, PIN Code Configuration (highlighted), Enable Service Mode, Disable Service Mode, Floor Plan, Connectivity, Logical Connectivity, Add to Group, Discover, Change Device Type, and Capacity Search - Best Fit. The background shows a dark interface with a 'Processes (1)' indicator at the bottom.	The drop-down menu displays.
2	Select PIN Code Configuration from the menu.	 A close-up screenshot of the 'PIN Code Configuration' menu item, which is highlighted in blue. The other menu items are visible but not highlighted.	The PIN Code Configuration process displays.

6	Modify the entry as needed and click Apply and Save .	 <p>The screenshot shows the 'PIN Code Configuration' window. It features a table with columns: Name, PIN Code, Expires, Front Door, and Back Door. The table lists users like 'Burhan 1' and 'User 1'. A 'User PIN Action' panel is open on the right, showing fields for Name, Existing Name, PIN Code, Existing PIN Code, Expires, Front Door, and Back Door. The 'Apply' button is highlighted.</p>	The entry is modified.
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End State

A gateway PIN code is successfully modified.

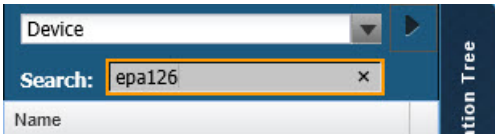
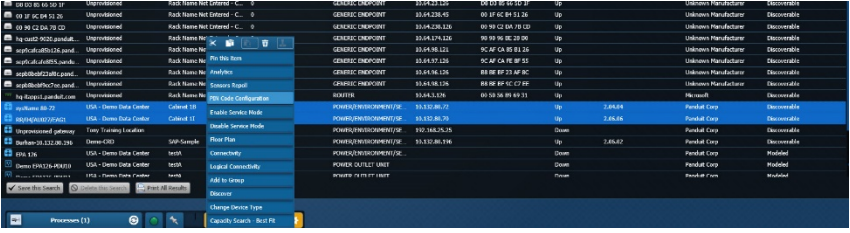


Delete a User from a Gateway

<p>1</p>	<p>In the PIN Code Configuration table, highlight a user.</p>		<p>The information will display.</p>
<p>2</p>	<p>To delete a user, highlight the user and select Delete.</p>		<p>The user entry is deleted.</p>
<p>3</p>	<p>Press Save.</p>		<p>The user entry is saved and deleted.</p>

End State

The user has been successfully deleted from the gateway.

Assign a User to Multiple Gateways

<p>1</p>	<p>Run an Advanced Search to assign a user PIN code to multiple gateways.</p>		<p>The gateways display in the Search Results window.</p>
<p>2</p>	<p>Hold shift key to multi-select the desired gateways. Right-click and select PIN Code Configuration.</p>		<p>The PIN Code Configuration table displays.</p>
<p>3</p>	<p>Select Results.</p>		<p>All the PIN code users for these gateways will display.</p>
<p>4</p>	<p>Assign the user PIN code to the desired gateways. NOTE: Select Apply after each gateway is added.</p>		<p>The user PIN code is assigned to multiple gateways.</p>
<p>5</p>	<p>Press Save.</p>		<p>Changes have been saved</p>

End State

A user is successfully assigned to multiple gateways.